



UNITED STATES DEPARTMENT OF COMMERCE  
National Oceanic and Atmospheric Administration  
OFFICE OF FINANCE AND ADMINISTRATION

DATE:

MEMORANDUM FOR:

SUBJECT: Blanket Tax Exemption Certificate

Your request for a Blanket Tax Exemption Certificate is acknowledged.

The Finance Office, United States Department of Commerce, is an agency of the Federal Government. As such it is exempt from taxes imposed on the purchaser by states, municipal ties and political subdivisions thereof. Merchandise or services are purchased for official use only and are not for resale purposes.

This letter will serve as your authority to render invoices on a tax exempt basis for any merchandise or services purchased from your firm by this agency.

Sincerely,

A handwritten signature in cursive script that reads "Keith E. Schellhase".

Keith E. Schellhase  
Chief,  
Department Payment System Branch

